



K.R. College of Arts & Science

(Affiliated to Manonmaniam Sundaranar University)

K.R. Nagar, Kovilpatti-628503

Department of Commerce (Professional Accounting) Minutes of the Mentor Meeting

I B.Com (P.A) – II Semester (2024-2025)

Date : 20.12.2024

Time : 3.45 pm

Venue: L-12

Meeting: First Mentor–Student Meeting of the Semester

Members Present

- Mentor - Dr.K.Veilatchi
- Students

Present: 60

Absent: 02

Agenda

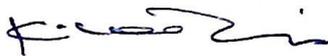
1. Welcome and interaction with students
2. Review of previous academic performance
3. Explanation of mentor support for the current year
4. General academic instructions

Minutes

- I welcomed the students and interacted with them.
- I discussed expectations regarding academic progress, attendance, and discipline.
- I advised students to focus on regular study and improve performance in weak subjects.
- Students were encouraged to approach me for academic or personal guidance whenever required.

Conclusion

The meeting concluded with positive interaction and assurance of continuous mentoring and academic support for the academic year.

Mentor Signature: 

Date: 20/12/24


HOD


Principal
20/12/24



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Department of Commerce (Professional Accounting)

Minutes of the Mentor Meeting

(After II Internal Examination)

I B.Com (P.A) –II Semester (2024-2025)

Date :15.04.2025

Time :3.45 pm

Venue: L-12

Members Present

- Mentor – Dr.K.Veilatchi
- Students

Present:56

Absent: 06

Agenda

1. Internal result discussion
2. Performance review
3. Improvement guidance

Minutes

- I discussed the internal examination results and appreciated good performers.
- I reviewed individual student performance, identified slow learners, and provided guidance for improvement
- I advised students to focus on weak subjects and maintain consistency in their studies.
- I assured continuous guidance and support to all students..

Conclusion

The meeting concluded with encouragement to improve academic performance in the coming semester.

Mentor Signature: *K. Veilatchi*

Date: 15/4/25

P. Udaya Mohan
HOD

Principal
Principal

15/4/25



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Department of Commerce (Professional Accounting)

Minutes of the Mentor Meeting

(After Completion of Three Internal Examinations and Prior to the Semester Examination)

I B.Com (PA) -II Semester (2024-2025)

Date :09.04.2025

Time: 3.45 pm

Venue : L-12

Members Present

- Mentor - Dr.K.Veilatchi
- Students

Present: 56

Absent: 06

Agenda

1. Review of Internal Examination performance
2. Semester examination discussion
3. Examination preparation and instructions

Minutes

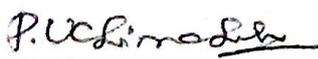
- The completion of the three Internal Examinations was discussed and students were informed about their internal marks.
- Students were advised to study well for the semester examinations, revise regularly, and improve weak areas identified from internal assessments.
- The semester examination schedule and important dates were explained.
- Students were instructed to follow examination rules, maintain punctuality, and avoid malpractice.

Conclusion

The meeting concluded with encouragement to students to prepare confidently and perform well in the semester examinations.

Mentor Signature: 

Date: 09/04/25


HOD


Principal
9/4/25



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Department of Commerce (Professional Accounting)

Minutes of the Mentor Meeting

(End of the Semester)

I B.Com (P.A) – II Semester (2024-2025)

Date : 22.04.2025

Time : 3.45 pm

Venue : L-12

Members Present

- Mentor – Dr.KVeilatchi
- Students

Present: 56

Absent: 06

Agenda

1. End-of-semester review
2. Academic performance evaluation
3. Student opinions

Minutes

- An overall review of the academic and co-curricular activities of the semester was carried out.
- Students' academic performance was discussed, and they were advised to maintain consistency and improve in areas where required.
- Students shared their opinions regarding academics and mentor support, which were discussed constructively.

Conclusion

The meeting concluded with appreciation and motivation for better performance in the next semester.

Mentor Signature: 

Date: 22/4/25


HOD


Principal

22/4/25